

December 06, 2006

HOA Board of Directors Meeting

7:00 PM

The following is a summary of topics covered during the meeting:

1. Erin Lackey, from GW&A was present at this meeting.
2. A discussion of changing to a POA as soon as possible
3. we need to get names of all renters, this info will help us notify them and owners of any past HOA dues, violations, etc. This should help reduce number of outstanding violations.
4. We want renters to sign agreement of rules before entering into new contracts
5. Nick: will check on if we can put signs in alley ways
6. Josh shall be contacted regarding the lights still out at Boston Commons
7. Lighting company will be contacted when lights go out to replace (our cost) on an as needed basis. Perhaps this can be a quarterly thing to get many lights at once.
8. We need to keep an eye on entrance, lights are coming on and off.
9. need a remedy to hollow caps throughout community, they will break soon.
10. letter regarding children tampering with mail, dog, etc will be emailed to Erin at GW for her review and any edits/comments/suggestions.
11. Fence: still tilted along frontage, Bowen needs to fix.
12. Board Members: see punch list Sabrina put together for other items Bowen shall fix and other topics covered in meeting.
13. We will send Bowen's "to do" list to GW for reference.
14. We will remove "one way" signs.
15. Nick: will look into "why there is no fence around detention pond" and also work on landscaping ideas for ponds to beautify them.
16. lease signs will remain blue and white for consistency.
17. Look into HOA credit card for purchases.
18. Land in front of city hall: must follow our covenants and must maintain our land as is. City will pay taxes, land maintenance should be paid for by city as well.
19. Nick: will contact city to discuss land out in front.
20. Arch Committee will be started as soon as covenants are finished
21. Joy Roberts need decision on her mod request for deck.
22. All residents using smart street to log on and move account over to GWA
23. GWA drive thru to be done week of 12-11, violations sent to board for approval, then sent out to homeowners.
24. Violations: Letter 1, wait 30 days. Letter 2, wait 15 days. Letter 3, fine.
25. Dog poop: one warning letter, then fine of \$25.00
26. R. McCoy, suwanee police, waiting to hear from him regarding public building access for meeting.

27. Meetings: 01-06-2006 @ noon @ Sabrinas house. 12-10-06 neighborhood meeting.

- All Board members must receive, read and approve of these minutes. Please email [nkeith@clarkpatterson.com](mailto:nkeith@clarkpatterson.com) with a response of approving or editing these as the official meeting minutes.